

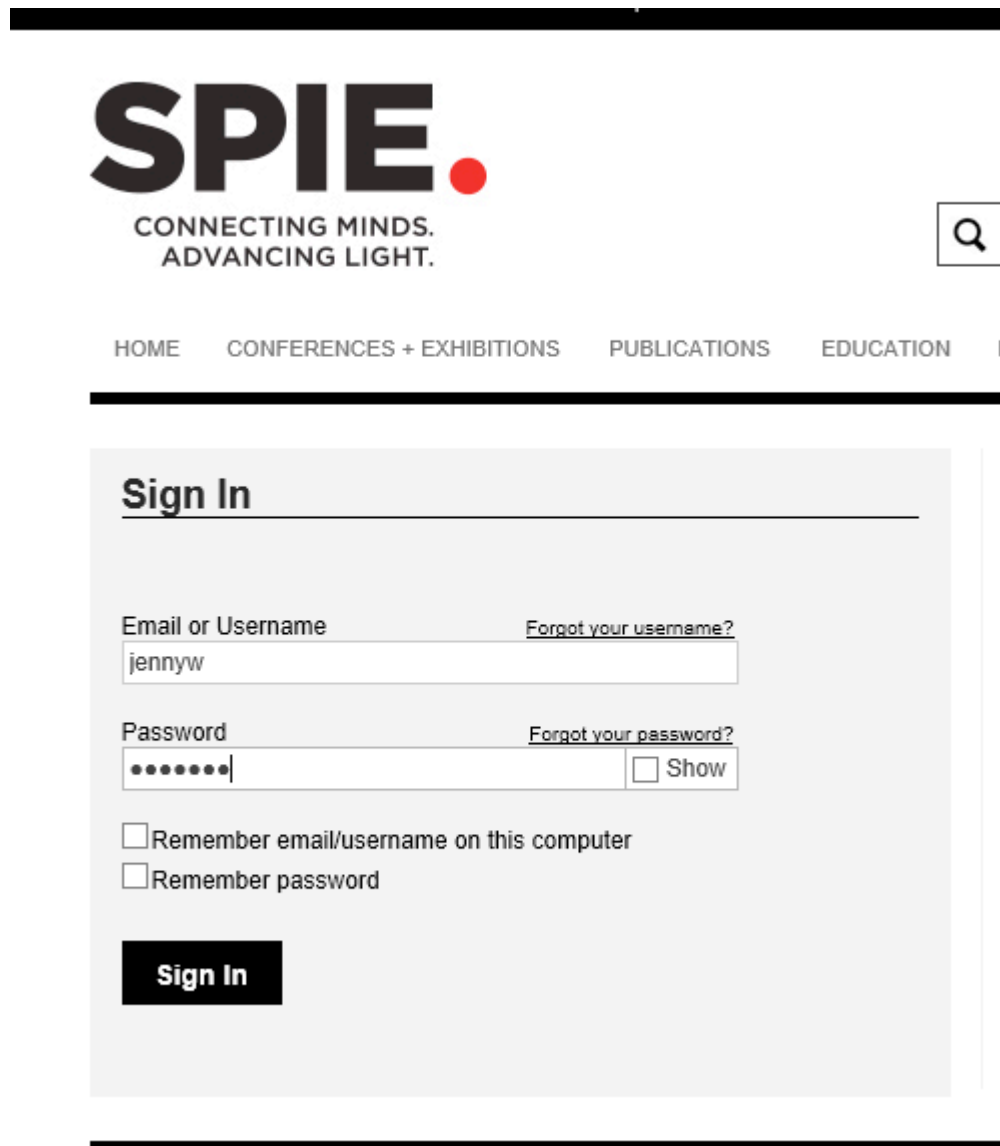
Laser Florence 2017

Manuscript Submission Instructions

Submission link: <http://www.spie.org/submissions/submit/overview.aspx?EventId=2263597>

Step 1. Sign in.

Upon clicking the above link, you will see the SPIE sign-in landing page. Sign into your SPIE.org account. If you do not have a SPIE.org account, then create an account.



The screenshot shows the SPIE website's sign-in page. At the top left is the SPIE logo with the tagline "CONNECTING MINDS. ADVANCING LIGHT." To the right is a search icon. Below the logo is a navigation menu with links for HOME, CONFERENCES + EXHIBITIONS, PUBLICATIONS, EDUCATION, and a partially visible "M" link. The main content area is titled "Sign In" and contains two input fields: "Email or Username" with the value "jennyw" and a "Forgot your username?" link; and "Password" with masked characters and a "Show" checkbox, and a "Forgot your password?" link. Below the password field are two checkboxes: "Remember email/username on this computer" and "Remember password". A black "Sign In" button is positioned at the bottom left of the form area.

Step 1. Enter your paper's title.

SUBMISSION > OVERVIEW: Step 1 of 8



* Required Field

Welcome to SPIE Submission System!

You will be asked to provide information about your submission, including all co-author information.

Following the submission, SPIE will send the contact author an email asking that they view and approve the submission. Once the contact author approves the submission, the submission moves to the review process.

Tell us who you are:

- Author
 Support Person (not an author for the submission)

Education:

Some meetings may include special activities for students

- * Are you a full time student? No
- Most recent degree -- Select --
- Graduation date May 1994

* What is the title of your paper?

- Use only lowercase letters, except for proper names or acronyms (such as GIS, LCD).
- Example: Remote sensing solutions using GIS from Associated National Laboratory

Test paper: submitting a paper for Laser Florence 2017

Next: Authors

Step 2. Enter the name of the contact author and coauthors. Select the author who will be the contact author. For SPIE, the contact author is the only author with access to the submission.

Enter the speaker's biography.

SUBMISSION > AUTHORS: Step 2 of 8 ✔ Overview has been submitted successfully


Overview **Authors** Keywords References Multimedia Summary Upload Submit

Authors

- All authors must be added (Indicate Contact Author and Speaker)
- The order of the authors can be changed (change number or drag and drop)

* Contact Author: [?](#) Ms. Jenny Woods Change Contact Author

+Add Co-Author

Order	Name	Email	Affiliation(s)	
1	Jenny Woods Contact Author Speaker	jennyw@spie.org	SPIE United States	 Edit

Speaker

Select who will be the speaker/presenter for this presentation at the meeting. The biography will be used to introduce you as the speaker. Subject to paper's acceptance.

* Select Speaker:

Save for Later Previous: Overview Next: Keywords

Step 3. Enter key words

SUBMISSION > KEYWORDS: Step 3 of 8



Keywords

Keywords are used to search for your paper both on SPIE websites and on search engines. Use distinct words or phrases that will uniquely identify your paper.

- Enter up to 8 words or phrases
- Enter one word or phrase per box

Save for Later

Previous: Authors

Next: References

Step 4 Enter References

SUBMISSION > REFERENCES: Step 4 of 8



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- Enclose the reference number in square brackets, e.g. [1]
- List authors by last (family) name, a comma, and then first name initial, e.g. Jones, A.
- Enclose journal articles and proceedings paper titles in quotes, e.g. "title,"
- Enclose book titles in square brackets, e.g. [book title]
- Enclose the year of publication in parentheses, e.g. (1987)
- Separate items with commas (place the comma inside the quotation marks for "title,")

Example References

- **Journal Article**
[1] Davis, A. R., Bush, C., Harvey, J. C. and Foley, M. F., "Fresnel lenses in rear projection displays," SID Int. Symp. Digest Tech. Papers 32(1), 934-937 (2001).
- **Conference Proceedings Paper**
[2] Van Derlofske, J. F., "Computer modeling of LED light pipe systems for uniform display illumination," Proc. SPIE 4445, 119-129 (2001).
- **Book**
[3] Booth, N. and Smith, A. S., [Infrared Detectors], Goodwin House Publishers, New York & Boston, 241-248 (1997).
- **Web Site (Note: Web sites will not format)**
[4] N. Myhrvold, "Confessions of a cybershaman," Slate, 12 June 1997, <http://www.slate.com/CriticalMass/97-06-12/CriticalMass.asp> (19 October 1997).
- **Other (Note: Interviews and miscellaneous type references will not format)**
[5] Jones, C.J., Director, Miscellaneous Optics Corporation, interview, Sept. 23 2011
[6] FamilyName, GivenName Initial., "Title," Source, pg# (year).

References and Citations

No references submitted

Format References

Save for Later

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Next: Multimedia

Step 5. Upload Multimedia (optional)

SUBMISSION > MULTIMEDIA: Step 5 of 8



You may associate video or audio files with your manuscript to better communicate your paper's main points.

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- Create a representative screenshot for each video or audio file and place them in your paper as you would a regular figure. Include a descriptive caption beginning with **Video 1**, **Audio 3**, etc. At the end of the caption, include this line:

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Symposium: LF17 Laser Florence 2017
Paper: Test paper: this is my manuscript submission
Paper No.: LF100-2
Tracking No.: LF17-LF100-2

SUBMISSION > SUMMARY: Step 6 of 8

Overview > Authors > Keywords > References > Multimedia > **Summary** > Upload > Submit

Authors: [?](#) Edit
Ms. Jenny Woods Email: jennyw@spie.org
Primary Author, Contact Author Primary Affiliation: SPIE

Keywords: [?](#) Edit

References: Edit
Ref # 1st Author Paper title Publication Title Vol. no. First Page Year

Multimedia Files: Edit
Filename Title File Type File Size

Save for Later Previous: Multimedia Next: Upload

Steps 7 & 8. Choose the page size of your document in the drop down menu. Click Browse to navigate to the manuscript document. Click Upload File to submit.

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- See <http://spie.org/x14101.xml> for formatting information.

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* What page size is this file? [?](#) Select Page Size
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Your paper will be assigned a tracking number.

SUBMISSION > PROCESS: Step 8 of 8



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* 6. [Review Index Terms](#) [?](#)

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